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**Hawaii State Bar Association
MCPE and VCLE Credit Tracking Work Sheet
January 1 – December 31**

- **BAR MEMBERS ARE RESPONSIBLE FOR TRACKING THEIR OWN CREDITS.**
- Use this work sheet to help you complete the official MCPE certification that will be included in your attorney registration statement.
- Keep for your records a minimum of two (2) years past the reporting year.

Year: _____

Name: _____

Bar #: _____

Date of Course	Title	Provider	VCLE	Credits	
				MCPE	Total
TOTALS					

RSCH Rule 22 – Active members must complete three (3) Professionalism credits (MCPE) each year. Nine (9) substantive credits (VCLE) are recommended but not required.

Note: You may carry over up to three (3) hours of MCPE credits to the next reporting period.