

## HSBA CONFERENCE ROOM RENTAL FEES

### FOR MEETINGS

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|---|--|
| • HSBA-related Entities<br>(e.g. Volunteer Legal Services Hawaii, Hawaii Justice Foundation)  | Free                                   |
| • Lawyer Associations<br>(e.g. Native Hawaiian Bar Association, Hawaii Women Lawyers)   | Free                                   |
| • Law-related Entities<br>(e.g. Legal Aid, Hawaii Legal Support Professionals, ALA)   | Free                                   |
| • Attorneys and Others (e.g. accountants, Lexis)<br>(can use for depositions and other activities where admission is not being charged to enter room) | \$40/hour (large)<br>\$20/hour (small) |
| • Use of microphone (up to 3 mics)  | \$30/hour                              |
| • Use of laptop   | \$30/hour                              |

### FOR SEMINARS

#### Free Seminars for HSBA Members

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|--|-----------|
| • HSBA-Related Entities, Lawyer Associations<br>Law-related Entities | Free      |
| • Commercial Use<br>(unless co-sponsored with HSBA)                  | \$50/hour |

#### Fee Charging Seminars

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|--|-----------|
| • HSBA-Related Entities, Lawyer Associations,<br>Law-related Entities  | \$25/hour |
| • Commercial Entities<br>(seminar advertising is subject to approval by HSBA and must make clear that HSBA is not co-sponsoring) | \$75/hour |

### ORDER OF PRIORITY FOR RESERVING CONFERENCE ROOM

1. HSBA Board, SCD, YLD, HSBA Leadership Institute, Committees, Sections
2. HSBA-related entities (e.g. VLSH, HJF)
3. Lawyer Associations (e.g. HWL, Native Hawaiian Bar Association)
4. Law-Related Entities (e.g. Legal Aid, Na Loio, HLSP)
5. Attorneys
6. Commercial Entities

- \* Conference Room is available only during normal working hours and HSBA reserves the right to refuse use of our Conference Room.
- \* You are responsible for reading and adhering to the [Conference Room Rules](#).
- \* Please contact (808) 537-1868 or [Ishiraishi@hsba.org](mailto:Ishiraishi@hsba.org) to reserve a room or ask additional questions.