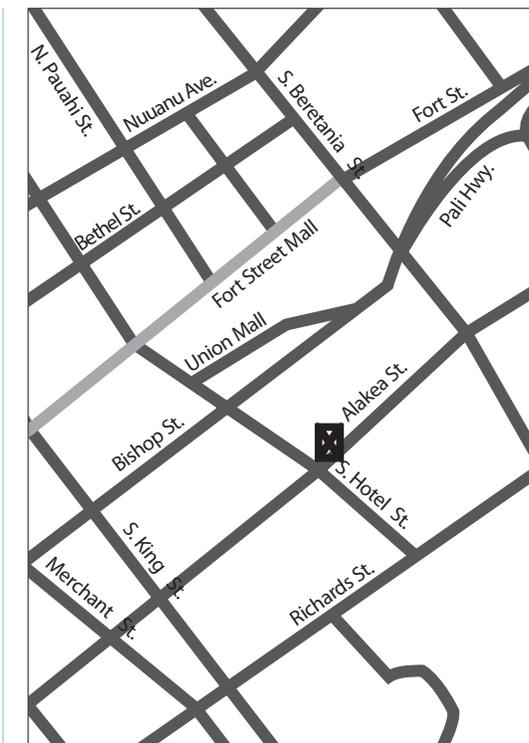


Since 1992, over 500 students have benefited from the skills and knowledge our program provides. You can master topics such as bankruptcy, criminal and family law and contracts, while improving your written communication skills! Space is limited so sign up today!

The Mission of the Hawaii State Bar Association is to unite and inspire Hawaii's lawyers to promote justice, serve the public and improve the legal profession.



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No validated parking. Internet access will be required for online sessions. HSBA reserves the right to cancel the seminar without liability, and in such a situation, will return the amounts paid to the registrant. The seminar may be videotaped and/or photographed, and your registration constitutes your voluntary consent to such videotaping and/or photography and the use thereof without monetary compensation.

Enhance Your Legal Career!



Legal Support Staff Training!



Basic Legal Training & Certification Program

June 25, 2012 – September 29, 2012
Monday, Thursday, *Friday 4:30 p.m. – 6:00 p.m.
with *(2) Fridays starting from 12 - 1:00 p.m.

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Date: June 25, 2012 – September 29, 2012

Time: Mon, Thurs, *Fri
4:30 p.m. – 6:00 p.m.
*(2) Fridays: 12 - 1:00 p.m.

Location: HSBA Conference Room
1100 Alakea St., Ste. 1000
Honolulu, HI 96813
*No parking available in building.

Parking: Ali'i Place, 1099 Alakea St.

Program Fee: \$375
(36 hours of instruction including books)

ALS Certification Exam:* \$50

***ALS Certification Exam registration deadline is 08/11/2012.**

Register online at
<http://www.nals.org/nalsorg/certification/ALSApp.pdf>

Class Schedule

- 6/25 (M) Chapter 1 Orientation
- 6/29 (F) Chapter 2 Ethics
- 7/09 (M) Written Communication, Part 1
Chapter 6
- 7/12 (TH) Written Communication, Part 2
Chapter 6
- *7/13 (F) Chapter 12 Contracts
*Session is from 12 - 1:00 p.m.
- 7/16 (M) Chapter 3 Law Office
- 7/19 (TH) Chapter 11 Service of Process
- 7/23 (M) Chapter 17 Real Estate
- 7/26 (TH) Chapter 5 Billing & Accounting
- *7/27 (F) Chapter 19 Estates & Guardianship
*Session is from 12 - 1:00 p.m.
- 7/30 (M) Chapter 8 The Law Library
- 8/06 (M) Chapter 14 Criminal Law
- 8/09 (TH) Chapter 11 Litigation
- 8/16 (TH) Chapter 16 Business Organization
- 8/20 (M) Chapter 20 Bankruptcy
- 8/30 (TH) Chapter 7 Preparation of Legal Documents

Classes to be viewed via Internet: Chapter 4, Computers in the Law Office; Chapter 9, Courts.

Exam Dates and Prep:

- 9/10 (M) NALS Course Exam
- 9/17 (M) ALS Prep
- 9/29 (SAT) ALS Certification Exam;
8:30 a.m. - 1 p.m.

Classes are not sold separately, Course curriculum approved by NALS, INC. the professional legal support organization serving the legal community since 1929.

HSBA Legal Training and Certification Program 2012

Basic Course: \$375 (Payable to HSBA)
(36 hours of instruction including books)

Optional ALS Certification Exam: \$50 (Payable to NALS)
(DEADLINE 08/01/2012)

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For more info contact Evelyn at egomez@hsba.org or 808-792-7350.