

MINUTES  
HAWAII STATE BAR ASSOCIATION  
BOARD MEETING

1132 Bishop Street, Suite 906  
Honolulu, HI 96813

Thursday, March 19, 2009, 2:30 p.m.

**1. CALL TO ORDER**

President Rai Saint Chu called the meeting to order at 2:37 p.m. with a quorum present. The following persons were present for all or part of the meeting:

Officers Present

Rai Saint Chu  
Hugh Jones  
Louise Ing  
Ronette Kawakami (by phone)  
Craig Wagnild

Directors Present

James Dandar  
Craig DeCosta  
P. Gregory Frey  
Mark Gallagher  
Geraldine Hasegawa  
Carol Kitaoka  
Derek Kobayashi (by phone)  
Gregory Markham  
Alika Piper  
Kenneth Robbins  
Suzanne Terada (by phone)  
Damien Elefante

Board Members Absent

Nathan Aipa  
Darren Ching  
Steven Chow  
Steven Songstad

Others Present

James Kawachika  
Catherine Levinson  
Mitsuhiro Murakawa  
Carol Muranaka

HSBA Staff

Lyn Flanigan  
Iris Ito  
Debra White

2. **APPROVAL OF MINUTES** – Minutes of the February 26<sup>th</sup> board meeting were approved by consensus.
3. **TREASURER’S REPORT** – due to the March Board meeting being moved up by one week, the February financials were not ready for this meeting. Will be presented at the April meeting.
4. **EXECUTIVE DIRECTOR’S REPORT:** Executive Director Lyn Flanigan reported on the following items: a) CLE Calendar - many programs with ethics component being included in anticipation of Supreme Court’s adoption of MCLE rule; b) Chemerinsky Luncheon on March 31<sup>st</sup> - sign up by 3/25/09; c) Member Benefits - looking into group medical insurance plan that was passed by Legislature last year; Fed Ex discount; credit card merchant account; website design program; d) Minor Misconduct rule - HSBA and ODC staff need to add conflict of interest and confidentiality items; e) Loomis Communications - working on CLE templates, email signature blocks, Law Week promotion.
5. **YLD REPORT:** YLD President Damien Elefante reported that the Mock Trial winner for the State was Mililani High School who will now go to the nationals in Georgia. He also noted that Law Week will start on April 24<sup>th</sup> and that legal clinics will be set up at Don Quijotes on Oahu on May 2<sup>nd</sup>.
6. **UNFINISHED BUSINESS**

- a. **Update on Premises Acquisition (see agenda item 6.a.)** - Ms. Flanigan reported that the loan documents have been signed and Tom Schell has been hired as the project manager. She suggested the Board visit the new office space after the April board meeting. President Chu recommended that a committee be formed to assist and comment on space planning.

**Action taken:** A motion was made, seconded, and carried by a vote of 14 to 2 to establish a committee for purposes of space planning for the new office to be chaired by President Chu and to include Directors James Dandar and Kenneth Robbins as committee members.

The Board also discussed how much work had gone into the financing for the new space and wanted to recognize a few people for their efforts.

**Action taken:** A motion was made, seconded, and carried without opposition to adopt a resolution to acknowledge Karl Schlack and Natalie Hiu of Schlack Ito Lockwood Piper & Elkind, and Dana Peiterson and Frances Okazaki of CB Richard Ellis, and Lisa Tomiyama of First Hawaiian Bank for all their hard work on the numerous documents and agreements related to the premises acquisition.

- b. **Legislative Bills** (see agenda item 6.b.)
- \*c. **ACME Paralegal Service** - possible UPL issue referred to the Department of the Attorney General; will likely be assigned to the Criminal Division.

## 7. **NEW BUSINESS**

- a. **Update on Access to Justice Commission** - Ms. Flanigan reported earlier that the Commission decided not to hire a staff person at this time (**see agenda item 7.a.**).
- b. **Changes to Board Meeting Dates for July, August, September** (see agenda item 7.b.)
- c. **Nominations for Pro Bono/Service Award** (see agenda item 7.c. and **Exhibit B**) - nominations will be solicited in the e-newsletter; Board will vote at April board meeting; target the presentation for the May 28<sup>th</sup> Solo Bar Conference.

## 8. **REPORTS for FEBRUARY**

- a. **Strategic Planning** - Member online survey in progress on Hawaii Bar Journal; survey on Bar Directory to follow.
- b. **ABA Review of ODC** - HSBA President and Executive Director will meet with ABA PAR Committee on March 30<sup>th</sup>. Board members requested that the PAR Committee be asked their thoughts on HSBA members funding ODC and the provision of informal opinions by ODC.

## 9. **EXECUTIVE SESSION**

The Board met in executive session to discussion the annual contract and evaluation of the Executive Director.

\*Addendum to agenda.

10. **ADJOURNMENT**

The meeting adjourned at 3:55 p.m.

Submitted by:

A handwritten signature in black ink, appearing to read "Lyn Flanigan". The signature is written in a cursive, flowing style.

Lyn Flanigan  
HSBA Executive Director

Approved by:

A handwritten signature in black ink, appearing to read "Ronette M. Kawakami". The signature is written in a cursive, flowing style.

Ronette M. Kawakami  
HSBA Secretary